



NOTICE OF COUNCIL MEETING

You are hereby summoned to a meeting of the EPPING FOREST DISTRICT COUNCIL to be held in the COUNCIL CHAMBER, CIVIC OFFICES, HIGH STREET, EPPING at 7.30 pm on Thursday, 24 May 2018 for the purpose of transacting the business set out in the agenda.

A handwritten signature in black ink, appearing to read 'D Macnab'.

Derek Macnab
Acting Chief Executive

Democratic Services
Officer:

Council Secretary: Simon Hill
Tel: 01992 564249 Email:
democraticservices@eppingforestdc.gov.uk

WEBCASTING/FILMING NOTICE

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The meeting may also be otherwise filmed by third parties with the Chairman's permission.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.

Therefore by entering the Chamber and using the lower public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for web casting and/or training purposes. If members of the public do not wish to have their image captured they should sit in the upper council chamber public gallery area or otherwise indicate to the Chairman before the start of the meeting.

If you have any queries regarding this, please contact the Public Relations Manager on 01992 564039.

BUSINESS

1. WEBCASTING INTRODUCTION

This meeting is to be webcast. Members are reminded of the need to activate their microphones before speaking. The Assistant Director of Governance will read the following announcement:

“The Chairman would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

If you are seated in the lower public seating area it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.

This may infringe your human and data protection rights and if you wish to avoid this you should move to the upper public gallery.”

2. DISTRICT COUNCIL ELECTIONS - 3 MAY 2018

The Chairman to welcome the following newly elected and re-elected members of the Council following the elections held on 3 May 2018.

Councillor	Ward
Steven Neville	Buckhurst Hill East
Jo Share-Bernia	Buckhurst Hill West
Darshan Sunger	Chigwell Village
Basil Vaz	Chipping Ongar, Greensted and Marden Ash
Janet Whitehouse	Epping Hemnall
Leslie Burrows	Epping Lindsey and Thornwood Common
Gagan Mohindra	Grange Hill
Chris Roberts	Loughton Alderton
Chris Pond	Loughton Broadway
Louise Mead	Loughton Fairmead
Roger Baldwin	Loughton Forest
Stephen Murray	Loughton Roding
Bob Jennings	Loughton St John's
Howard Kauffman	Loughton St Mary's
Yolanda Knight	Lower Nazeing
Peter Bolton	North Weald Bassett

Sue Jones	Theydon Bois
David Stocker	Waltham Abbey Honey Lane
David Dorrell	Waltham Abbey Paternoster
Ian Hadley	Moreton and Fyfield
Michael Owen	Loughton Broadway
Steven Heather	Waltham Abbey Honey Lane

The Chairman will present declaration of acceptance of office certificates the newly elected members.

3. ELECTION OF CHAIRMAN

To elect a Chairman of the Council for the municipal year 2018/19.

The new Chairman will then make a declaration of acceptance of office.

4. APPOINTMENT OF VICE-CHAIRMAN

To appoint a member to be a Vice-Chairman of the Council for the municipal year 2018/19. Nominations received will be reported at the meeting. The new Vice-Chairman will then make a declaration of acceptance of office.

5. MINUTES (Pages 7 - 20)

To approve as a correct record and sign the minutes of the meetings held on 24 April 2018 (attached).

6. DECLARATIONS OF INTEREST

To declare interests in any item on the agenda.

7. ANNOUNCEMENTS

(a) Apologies for Absence

(b) Chairman's Announcements

(c) Members not seeking Re-election or not Re-elected

To note that;

(i) D Stallan, T Boyce, G Shiell, S Watson and L Girling did not seek re-election on 3 May 2018; and

(ii) R Butler was not re-elected on 3 May 2018.

Members who achieve a certain period of service, are asked to attend the meeting to receive a Long Service Award in recognition of their service to the Council. David Stallan has represented the North Weald Bassett Ward for 19 years and will receive a silver award.

8. REPORT OF THE APPOINTMENT PANEL

Leader of Council will present the report (to follow) regarding:

- (a) Notice of Constitution of Political Groups, Group Leaders and Deputies;
- (b) Appointments made by the Leader to the Cabinet, Cabinet Committees and Outside Organisations carrying out Executive Functions;
- (c) Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (Non-Executive Bodies);
- (d) Appointments to Outside Organisations carrying out Council, regulatory or non-Cabinet Functions.

The Council will need to vote on (c) and (d) where the number of nominations exceeds the number of places available.

9. SCHEME OF DELEGATIONS BY OR BEHALF OF THE COUNCIL**Recommendation:**

To note the scheme of delegation which are the responsibility of the Council to determine.

The Constitution requires that the scheme of delegation should be agreed at the Annual meeting. No new delegations have been made and details of the delegations can be found within the Constitution.

10. COUNCIL MEETINGS DATES FOR 2018/19**Recommendation:**

That during 2018/19 ordinary meetings of the Council be held on the following dates;

31 July 2018;
25 September 2018;
1 November 2018;
20 December 2018;
21 February 2019;
25 April 2019; and
23 May 2019.

It is a requirement of the Constitution that the program of ordinary meetings of the Council be approved at the annual meeting of the Council.

11. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Paragraph Number	Information
Nil	Nil	Nil	

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers: Article 17 of the Constitution (Access to Information) define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.